

SCRUTINY ENQUIRY SCOPING DOCUMENT

Parent Scrutiny Committee	Policy Development Committee
Enquiry name	Equal Opportunities Policy
Terms of reference	To examine the draft Equal Opportunities Policy issued for discussion by Cabinet on 13 December 2007 and make recommendations to Cabinet 18 February 2008.
Summary of enquiry	<ul style="list-style-type: none"> • Examine performance data • Examine existing consultation data and programme of consultation planned by the officer working party • Carry out complementary consultation of Members, officers and external stakeholders and partners • Desktop research on best practice • Seek expert's views – if time • Examine planned training • Scrutinise self-assessment process and results • Formulate recommendations for the final Policy
Reason for enquiry	Key decision on Forward Plan
Potential outcome/s	Well informed Policy that reflects stakeholders' views
What will not be included:	
Relevant corporate and/or community strategy/ies	<ul style="list-style-type: none"> • High quality, accessible, value for money services • To improve customer service
Portfolio holder	Cllr Howell
Members conducting the scrutiny	Policy Development Committee
Key stakeholders	Staff, residents, Members, partners
Officer involvement	Cecilia Tredgett, Equalities Officer, HR officers Equalities working party
Start date	12 December 2007
Proposed completion date	16 January 2008 - Policy Development Committee
Report date to Cabinet	18 February 2008